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**PHYSICIANS ASSISTANTS**

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Patient's Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone#: \_\_\_\_\_ Cell Phone#: \_\_\_\_\_ Marital Status (circle one): S M D W

Social Security No.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Email Address: \_\_\_\_\_

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone# \_\_\_\_\_

Race (circle one): Caucasian/White African-American Asian Hispanic Indian Multiracial Other \_\_\_\_\_

Primary Language: English Spanish Other \_\_\_\_\_ Ethnicity: Hispanic/Latino Not Hispanic/Latino

**PRIMARY INSURANCE**

Insurance Carrier Name: \_\_\_\_\_ ID#: \_\_\_\_\_ Group#: \_\_\_\_\_

Policyholder Name \_\_\_\_\_ DOB: \_\_\_\_\_ Soc Sec # \_\_\_\_\_

Home Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

**SECONDARY INSURANCE**

Insurance Carrier Name: \_\_\_\_\_ ID#: \_\_\_\_\_ Group#: \_\_\_\_\_

Policyholder Name \_\_\_\_\_ DOB: \_\_\_\_\_ Soc Sec # \_\_\_\_\_

Home Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Pharmacy 1<sup>st</sup> Choice \_\_\_\_\_ Location \_\_\_\_\_

Pharmacy 2<sup>nd</sup> Choice \_\_\_\_\_ Location \_\_\_\_\_

I hereby authorize New Milford Medical Group to furnish all information to insurance carriers and other health care providers concerning my illness and treatments and assign all payments for medical services rendered to myself or my dependents to New Milford Medical Group, LLC. I understand that I am responsible for any amount not covered by insurance. This information includes Protected Health Information.

Signature of Patient or Authorized Person: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Relationship of Authorized Person to Patient: \_\_\_\_\_

## New Milford Medical Group

### NO SHOW/MISSED APPOINTMENT POLICY

We, at New Milford Medical Group, understand that sometimes you need to cancel or reschedule your appointment and that there are emergencies. If you are unable to keep your appointment, please call us as soon as possible. You can cancel appointments by calling the following number: 860/355-1149.

To ensure that each patient is given the proper amount of time allotted for their visit and to provide the highest quality care, it is very important for each scheduled patient to attend their visit on time. As a courtesy, an appointment reminder to you is made/attempted two (2) business days prior to your scheduled appointment. However, it is the responsibility of the patient to arrive for their appointment on time.

#### **PLEASE REVIEW THE FOLLOWING POLICY:**

1. Please cancel your appointment by 3pm of the previous day, or by 3pm on the Friday before a Monday appointment.
2. If an after 3pm cancellation is given this will be documented as a "Missed" appointment.
3. If you do not present to the office for your appointment, this will be documented as a "No-Show" appointment.
4. After the first "No-Show/Missed" appointment, you will receive a phone call or letter informing that you have broken our "No-Show/Missed" policy. Our staff will assist you to reschedule this appointment if needed.
5. If you have 2 "No-Show/Missed" appointments within a **six-month timeframe**, you will be assessed a \$50 "No-Show/Missed" fee.
6. If you have 3 "No-Show/Missed" appointments within a **one-year time**, you will receive a second \$50 no show fee assessment. Dismissal from the practice will be considered at this time.  
**\*You will be notified by letter if the dismissal was approved.**

**I have read and understand** New Milford Medical Group's No Show/Missed Appointment Policy and understand my responsibility to plan appointments accordingly and notify New Milford Medical Group appropriately if I have difficulty keeping my scheduled appointments.

\_\_\_\_\_  
Patient Name

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patient Signature or Parent/Guardian (if minor)

\_\_\_\_\_  
Relationship to Patient

**MISSED APPOINTMENT CHARGES ARE NOT COVERED BY INSURANCE AND ARE YOUR RESPONSIBILITY**



**AGREEMENT FOR SHARING AND COMMUNICATION OF PHI**

Patient confidentiality is a top priority at New Milford Medical Group (NMMG). Therefore, it is important that you provide us with the following information to ensure that there is no violation of your privacy.

New Milford Medical Group staff may leave messages regarding results (test/lab), scheduling (appointments and procedures) and billing information with the following (please check all that apply):

Spouse \_\_\_\_\_ Answering machine at home \_\_\_\_\_

Voice mail at work \_\_\_\_\_ Voice mail at cell phone \_\_\_\_\_

Other – Describe: \_\_\_\_\_

NMMG staff **may not** leave any information \_\_\_\_\_

Please list any family members who may obtain or call and discuss your medical information:

Name	Relationship	Phone number
------	--------------	--------------

Name	Relationship	Phone number
------	--------------	--------------

I understand that if the status of any of the above information changes, it will be my responsibility to inform the staff at New Milford Medical Group.

\_\_\_\_\_  
Patient Name (Print)

\_\_\_\_\_  
Patient Date of Birth

\_\_\_\_\_  
Signature of Patient or Authorized Person

\_\_\_\_\_  
Date

\_\_\_\_\_  
Relationship of Authorized Person to Patient

\_\_\_\_\_  
Reason Patient Unable to Sign



**ACKNOWLEDGMENT OF OUR NOTICE OF PRIVACY PRACTICES**

I hereby acknowledge that I have received, or have been given the opportunity to receive, a copy of the New Milford Medical Group's Notice of Privacy Practices. By signing below I am "only" giving acknowledgment that I have received or have had the opportunity to receive the Notice of our Privacy Practices.

\_\_\_\_\_  
Patient Name (Type or Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

# New Milford Medical Group

## COMPREHENSIVE PATIENT MEDICAL HISTORY FORM

Your answers on this form will help your clinician understand your medical concerns and conditions. If you are uncomfortable with any question, do not answer it. Best estimates are fine if you cannot remember specific details or date. Thank you!

**PERSONAL INFORMATION:**

Preferred Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Date: \_\_\_\_\_

**MEDICATIONS:** (Prescription and non-prescription medications, vitamins, birth control pills, herbs and supplements.)

MEDICATION	DOSE	FREQUENCY	PRESCRIBING DOCTOR	PHARMACY #1	PHARMACY #2

**Drug Allergies or Reactions to Medications / Foods / Other Agents:** # Yes # No Please list: \_\_\_\_\_

**PERSONAL MEDICAL HISTORY:** Do you have any of the following?

- |   |                       |                                  |
|---|-----------------------|----------------------------------|
| # Acid Reflux (heartburn)   | # Alcoholism          | # Allergies (environmental)      |
| # Anxiety   | # Asthma              | # Atrial Fibrillation            |
| # Cancer (list below)   | # Cholesterol Problem | # Coagulation (bleeding) Problem |
| # Chronic Low Back Pain   | # Depression          | # Diabetes                       |
| # Erectile Dysfunction  | # Gout                | # High Blood Pressure            |
| # Heart Disease (explain below)                                   | # Migraines           | # Osteopenia / Osteoporosis      |
| # Prostate Problems   | # Thyroid Problems    |                                  |
| # Other Chronic or Recurring Medical Problems (Please list below) |                       |                                  |

Have you had any bloodwork in the last 6 months? # Yes #No If yes, which lab: \_\_\_\_\_

Have you consulted with any specialists in the last 6 months? #Yes #No Please list: \_\_\_\_\_

Have you had any screening and/or diagnostic radiology studies done in the last 12 months? #Yes #No

Please List type of study and facility name: \_\_\_\_\_

Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_

**PRIOR SURGERIES AND HOSPITALIZATIONS:** # Yes # No (Please list all prior operations and hospitalizations)

DATE	SURGERY OR HOSPITALIZATION	DATE	SURGERY OR HOSPITALIZATION

Have you received a blood transfusion? # Yes # No When? \_\_\_\_\_

**FAMILY HISTORY:** Please indicate with a check any family members who have had any of the following conditions:

Check here if you do not know your family history # \_\_\_\_\_

MEDICAL CONDITION	MOM	DAD	BRO	SIS	DAUG	SON	OTHER CLOSE RELATIVES	MEDICAL CONDITION	MOM	DAD	BRO	SIS	DAUG	SON	OTHER CLOSE RELATIVES
Alcoholism								Genetic Diseases							
Anemia								Glaucoma							
Anesthesia Problem								Allergies							
Arthritis								High Cholesterol							
Asthma								Heart Disease (Heart attack, stent or bypass surgery)							
Birth Defects								High Blood Pressure							
Cancer, Breast								Kidney Disease							
Cancer, Colon								Migraine Headaches							
Cancer, Melanoma								Osteoporosis							
Cancer, Other Skin								Rheumatoid Arthritis							
Cancer, Ovary								Seizures							
Cancer, Prostate								Strokes							
Cancer (other list below)								Thyroid Disorders							
Colon Polyps								Tuberculosis							
Depression								Other:							
Diabetes, Type 1															
Diabetes, Type 2															

Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_

**SOCIAL HISTORY:**

**Tobacco Use**

Please check one

# I have never smoked

# I have smoked, but rarely

When was the last time? \_\_\_\_\_

# I have quit smoking. Quit Date: \_\_\_\_\_

How many packs/day? \_\_\_\_\_ How many yrs? \_\_\_\_\_

# I currently smoke \_\_\_\_\_ pack(s)/day.

How many yrs. \_\_\_\_\_

Other Tobacco: # pipe # cigar # snuff # chew #vape

Are you interested in quitting? # Y # N

**Alcohol Use**

Do you drink alcohol? # Y # N

# never # occasionally # regularly

Average # drinks/week? 5 oz. wine \_\_\_\_\_

12 oz. beer \_\_\_\_\_ 1.5 oz. hard liquor \_\_\_\_\_

Is alcohol use a concern for you or others? # Y # N

**Drug Use**

Do you use recreational drugs? # Y # N

Have you ever used needles? # Y # N

**Sexual History**

Are you sexually active? # Y # N # not currently

Current sexual partner(s) is/are # male # female

Birth control method: \_\_\_\_\_

Have you ever had any sexually transmitted diseases (STD's)? # Y # N Date: \_\_\_\_\_ Which STD? \_\_\_\_\_

Are you interested in being screened for sexually transmitted diseases? # Y # N

Do you exercise? # Y # N How often? # Daily # 4 – 6x a week # 1 – 3x a week # less than one time a week

Do you have a dental exam at least yearly? # Y # N Do you have an eye exam at least every two years? # Y # N

**Safety**

Do you use seat belts consistently? # Y # N

Is violence at home a concern for you? # Y # N

Are you currently in a relationship? # Y # N

If yes, do you feel safe in this relationship? # Y # N

other concerns? \_\_\_\_\_

**Socioeconomics**

Marital Status: # single # married # separated # divorced # widow

Occupation: \_\_\_\_\_

Education completed: # grade school # high school # college # graduate school

Number of children: \_\_\_\_\_ Who lives at home with you? \_\_\_\_\_

Frequent foreign travel? # Y # N Where? \_\_\_\_\_

Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Immunizations:** Please check any immunizations you were given and your best estimate of the month and year it was given.

Tetanus: # Y # N \_\_\_\_\_ Pneumonia: # Y # N \_\_\_\_\_ Chicken Pox: # Y # N \_\_\_\_\_ Hepatitis A: # Y # N \_\_\_\_\_

Hepatitis B: # Y # N \_\_\_\_\_ HPV (genital warts): # Y # N \_\_\_\_\_ Shingles: # Y # N \_\_\_\_\_

**REVIEW OF SYSTEMS (please circle any CURRENT problems you have on the list below)**

<b>General</b>	<b>Eyes</b>	<b>Genitourinary</b>
Fatigue / Weakness	Eye Pain	Frequent Urine Infections
Restless Sleep	Double Vision / Change in Vision	Painful Urination
Daytime Drowsiness	Itchy / Watery Eyes	Frequent Urination
Unhappiness	<b>Lungs</b>	Urinary Leakage / Incontinence
Depression / Sadness	Cough / Wheeze	Blood in Urine
Feeling "Blue" or Hopeless for More than 2 wks	Snoring / Gasping at Night During Sleep	Overnight Urination > 2 x
Lack of Motivation	Difficulty Breathing	Sexual Function Problems
Excessive Irritability	Positive TB Skin Test	<b>Male</b>
Feelings of Worthlessness	<b>Heart</b>	Decrease in Force of Urination
Nervous / Anxiety	Chest Pain / Pressure	Erection Problems
Unexplained Fever (> 100.0)	Recent Change in Exercise Tolerance	Testicle Lumps / Swelling
Frequent Night Sweats	Heart Murmur	<b>Female</b>
Unexplained Weight Loss	Palpitations / Irregular Pulse	Vaginal Discharge / Itching
Unexplained Weight Gain	Fainting Spells	History of Abnormal Pap Smear
Excessive Thirst	Swollen Ankles	Pain / Bleeding During Sex
<b>Skin</b>	Leg Pain with Walking / Exercise	Significant Pain / Cramps with Menses
Changes in Moles / Unusual Moles	<b>Gastrointestinal</b>	Hot Flashes / Night Sweats
Concerns re: skin spots / rashes / growths	Abdominal Pain	<b>Menstrual History</b>
Bruise Easily	Heartburn / Indigestion	Age of onset _____ reg. / irreg. / menopause
Itching	Change in Bowel Habits – Recent	Flow: heavy / moderate / light
Excessive Hair Growth	Difficulty Swallowing	Length of cycle _____ Days of flow _____
Hair Loss	Persistent Nausea / Vomiting	# of pregnancies _____ # of births _____
<b>Ears / Nose / Throat</b>	Diarrhea / Constipation	# of miscarriages / abortions _____
Allergy Symptoms	Bloody or Black Tarry Stools	<b>Breast</b>
Hearing Loss	Frequent Laxative Use? How Often?	Pain / Lumps / Discharge
Ringing in the Ears	<b>Musculoskeletal</b>	<b>Neurological</b>
Dizzy Spells / Dizziness	Muscle / Joint Pain	Frequent Headaches
Nose Bleeds	Recurrent or Chronic Back Pain	Numbness / Tingling
Sinus Problems	Joint Swelling	Memory Loss
Hoarseness – Frequent	Gout	Tremor / Shaking

Explanation: \_\_\_\_\_