

## New Milford Medical Group

### NO SHOW/MISSED APPOINTMENT POLICY

Appointments **MUST** be cancelled **before 3pm** of the previous day, or by **3pm on Friday** for a Monday appointment. You may cancel an appointment via phone call 860/355-1149, option 2 and/or via the appointment reminder sent to you prior to your appointment.

Cancelling after 3pm will be considered a "Missed Appointment". Not attending the appointment is considered a "No Show". Fees will be assessed to the patient.

#### MISSED APPOINTMENTS ARE NOT COVERED BY INSURANCE AND ARE YOUR RESPONSIBILITY

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##### PLEASE REVIEW THE FOLLOWING FEES:

- Established Patient Annual Physical - \$80
- Established Patient Office Visit - \$60
- New Patient Annual Physical - \$100
- New Patient Office Visit - \$75
- Echo - \$75
- Ultrasound - \$85
- Cardiology Consult - \$130
- Cardiology Office Visit - \$100

Fees will be assessed to the patient for **EACH** "Missed or No Show" appointment. If cancelled before 3pm, no fees are assessed to the patient.

Should you be assessed with 3 or more "Missed/No Show" Appointments, your provider will consider this as a breach in your "patient to physician relationship" as well as "non-compliant with your medical care plan", which can lead to a dismissal from the practice.

As a courtesy, appointment reminders are made multiple times to the contact information we have on file for the patient. It is the patient/guarantor's responsibility to inform the office of any changes to the contact information.

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Thank you for your understanding and cooperation

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